

# WORKPLACE HEALTH AND SAFETY POLICY

**Facilities Fix** specialises in building and construction services, reactive maintenance and project management to the domestic market.

**Facilities Fix** is committed to providing a safe and healthy working environment for all workers and the general public.

The objectives and commitment of our Safety Policy are:

- To achieve an accident-free workplace.
- To provide a framework for setting OH&S objectives.
- To comply with our legal requirements and other requirements.
- To make health and safety an integral part of every operation performed.
- To eliminate hazards and reduce OH&S risk.
- To consult with our workers to ensure health and safety is considered in all planning and work activities.
- To involve our employees in the decision-making process through regular communication, consultation and training.
- To provide continuous improvement through of education and learning to ensure that our employees work in the safest possible manner.
- To identify and control all potential hazards in the workplace through hazard identification and risk analysis.
- To ensure all potential accident/incidents are controlled and prevented.
- To provide effective injury management and rehabilitation for all employees.

The success of our health & safety management is dependent on:

- Pro-active planning of all work activities with due consideration given to implementing safety controls that are suitable to each given situation.
- Understanding the total work process and associated safety risks.
- Ensuring the work teams totally committed to achieving our objectives.
- Ensuring that open and honest communication exists between management and all workers.
- Establishing measurable objectives to ensure continued improvement aimed at elimination of work-related injury or illness through an effective management system.
- Complying with relevant WHS legislation and other legal requirements

Planning, control and verification of the **Facilities Fix** safety management system in accordance with the uniform principles of ISO45001:2018 standard will achieve this.

**Signed by**

A handwritten signature in black ink, appearing to read "Colin McMillan".

**Colin McMillan**  
**Managing Director**

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